

## **School-Related Student Trip Permission Forms**

### **PARENT TRANSPORTATION WAIVER – NON-LOCAL EVENTS**

Coaches and sponsors shall use this form to document when a parent may choose to accept responsibility for providing transportation for their child who will be participating in off-campus activities OUTSIDE the twenty (20) mile radius or Fort Thomas Region as defined in item #2 on this form.

Date: \_\_\_\_\_

Dear Parent/Guardian,

Please complete and sign this form and return to me no later than \_\_\_\_\_.

This form will apply to \_\_\_\_\_ on \_\_\_\_\_.  
(Event) (Date of Event)

(A separate form will need to be completed for each additional trip OUTSIDE the twenty (20) mile radius or Fort Thomas Region.)

Student's Name _____	_____	_____	_____
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
School _____	Grade _____	Homeroom/Classroom _____	

Please review the items below from District Procedure 09.36 AP.1 before signing this form.

1. All Fort Thomas Independent Schools student competitors competing outside the Fort Thomas region and more than twenty (20) miles from the Highlands High School campus will be provided transportation to and from the event(s) by the school. However, parents may choose to accept responsibility for providing transportation for their child to these events. Depending on the nature of the competition, the teacher/coach/sponsor shall coordinate needed transportation with the Principal/designee.
2. Coaches and extracurricular sponsors may choose to have parents accept responsibility for providing transportation for their child to off-campus events when those events take place in Campbell, Boone, or Kenton Counties in Kentucky or Hamilton, Clermont, or Warren Counties in Ohio, or are within a twenty (20)-mile radius of the Highlands High School campus. However, coaches and sponsors are required to ensure that families providing their own transportation have signed the appropriate waiver. A separate waiver form will need to be completed for each trip outside the twenty (20) mile radius.
3. When a parent provides prior notice to the coach or sponsor, the school will provide transportation to and from off-campus events for those students who have no means of transportation.
4. At no time will a coach or sponsor be involved in organizing or coordinating a carpool for away or home events. In those cases where mass transportation is not being provided for all student athletes, it will be the sole responsibility of each student athlete's family to provide transportation. The school assumes no liability for the transportation safety of the student athletes in these instances. That responsibility rests solely with the parent(s).

We understand that by signing this Waiver we will assume sole responsibility for providing transportation for our child to/from the off-campus event(s). We both, individually, and on behalf of our child, hereby release the Fort Thomas Board of Education, its officers, agents, employees, and representatives, from any and all responsibility that may arise in any manner connected with this Transportation Agreement.

If an exception to this Waiver is needed and our child requires transportation to be provided by the District, we understand that we must provide advance written notice to the Principal/Designee that allows a reasonable amount of time to arrange said transportation

\_\_\_\_\_  
*Parent/Guardian's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Date*

The coach or sponsor shall retain this original form and submit a copy to the Principal.

Review/Revised:7/11/2016